

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
APRIL 13, 2023

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, April 13, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner; and Sandy Richard, Commissioner.

Absent: Susan Wilhelm, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Tony Sonnier, LRWA; Amy Fontenot, LRWA; and Stephanie Briggs, Engineer with Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on March 15, 2023 was waived. On motion by Kelly Richard, seconded by Shelby Bernard, and carried, the minutes were approved as distributed.

Tony Sonnier and Amy Fontenot with LRWA conducted a rate study for Southeast Waterworks. They presented the findings to the Board. Discussion followed. Tony explained that USDA and LDH have raised the sustainability rate from 10% to 15%.

On motion by Shelby Bernard, seconded by Byron Perry, and carried, the following was approved for the new water rates effective with the bill due July 10, 2023.

- **RESIDENTIAL WATER RATES**
First 2,000 (0 - 2000) Gallons..... \$17.50
After 1st 2,000 Gallons; Per 1,000 Gallons \$ 6.75

- **COMMERCIAL WATER RATES**
First 5,000 (0 – 5,000) Gallons \$52.50
After 1st 5,000 Gallons; Per 1,000 Gallons \$ 8.75

Stephanie Briggs, engineer with Sellers and Associates, had nothing to report.

Susan Lemaire presented the business reports.

- Presented bills to be paid for March 2023.
- Disconnected meters.
- Meters installed.

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- Kolder and Slaven will be here on May 3, 2023 to conduct an exit interview for the 2022 Audit and will present the 2022 Audit to the Board at the May 11, 2023 meeting.
- Presented the actual First Quarter Income and Expenses comparison to the Budget.
- Flood Insurance renewal is due May 26, 2023. Option A is \$3,369.00 for building coverage of \$405,000 and Option B is \$3,405.00 for increased coverage on buildings to \$446,000.
- Discussion of customer fees for Service Valve, T-wrench borrowing, tampering with meter.
- Rules and Regulations needs to be updated. Recommend a committee be selected to work on updating. Discussion followed. The committee will consist of Shelby Bernard, Sandy Richard, Susan Lemaire, and James Brasseaux.

On motion by Shelby Bernard, seconded by Sandy Richard, and carried to pay the March 2023 bills as presented and approve the auto drafted bills and online payments.

On motion by Byron Perry, seconded by Shelby Bernard, and carried to approve the adjustments on the Budget for the First Quarter compared to the Actual Income and Expenses.

On motion by Byron Perry, seconded by Sandy Richard, and carried to authorize the Office Manager to pay the annual Flood Insurance Policy online with Option B for \$3,405.00.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried to accept the following customer fees:

- Customer Cut-Off Valve: \$ 20.00
- T-wrench FREE if returned within 3 days; if not returned after three days: \$100.00
- Tampering with meter:up to \$500.00
PLUS, any related repair or replacement expenses.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All normal.
- Failing check valve on high service pump #1. Still waiting for APT to come in to install.
- Would like to change the billing for the Zinc Ortho (Thornton, Musso, and Bellimin) to as delivered. This would help to prevent calculation errors and discrepancies. Will try to order quarterly to keep invoices consistent and reasonable.
- Thanked Board Members who attended the Management Training on 4/11/23 that was put on by LRWA.
- Shane Stelly and Tony Richard attended the 2-day (16 hour) training put on by LRWA required for certification renewal.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Byron Perry, and carried, to adjourn the meeting at 6:05 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

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