

**SOUTHEAST WATERWORKS DISTRICT NO. 2**  
**VERMILION PARISH, LOUISIANA**  
**BOARD OF COMMISSIONERS, REGULAR MEETING**  
**AUGUST 16, 2023**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Wednesday, August 16, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner; and Susan Wilhelm, Commissioner.

Absent: Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Todd Vincent, Engineer with Sellers and Associates.

The meeting to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on July 13, 2023, was waived. On motion by Shelby Bernard, seconded by Byron Perry, and carried, the minutes were approved as distributed.

Todd Vincent presented the Engineer's Report: The Joint Legislative Committee approved at the recommendation of the Water Sector Commission to approve Southeast for the Water Sector Program grant award in the amount up to \$2,960,927 for water improvements. The total estimated construction cost is \$4,055,000 with Southeast's share of \$1,510,073 as per the application agreement. The project includes the following: 3-inch water main along Spirit Road; the installation of a new water well and/or rehabilitation of the existing water wells; one additional filter, softener, and ground storage tank for increased volume; and a chlorine booster station on the northeast area of the system. Will need to decide exactly what project(s) the District wants to go through with.

Susan Lemaire presented the business reports.

- Presented bills to be paid for July 2023.
- Disconnected meters.
- Meters installed.
- Amended Second Quarter actual Income and Expenses compared to Budget.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the July 2023 bills as presented and approve the auto drafted bills and online payments.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to approve the Amended Second Quarter Actual Income and Expenses to Budget.



James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. Currently doing less flushing.
- High Service Pump #1 is back in service.
- APT rebuilt a 6-inch aquamatic valve on filter #2 that was weeping heavily during the backwash cycle.
- Repaired a leak on Jacquelyn and South State Street. Had to replace the saddle with a tapping sleeve and replace the gate valve. Will submit for CWEF grant reimbursement if funds are still available.
- Damaged flush riser on Sosthene was removed. Another flusher is located at the end of road.
- Ryan Pommier will be attending a 32-hour training and Class 2 testing in Monroe September 17 to 22.
- James Brasseaux passed his Class 4 Production and Distribution tests. Need to schedule test for Treatment. Will register for October test.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Byron Perry, and carried, to adjourn the meeting at 4:45 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

