

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
AUGUST 19, 2021**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, August 19, 2021, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; Shelby Bernard, Commissioner and Sandy Richard, Commissioner.

Absent: None.

Personnel: Susan Lemaire, Shane Stelly, Tony Richard, and Kim Lewis.

Also Present: Stephanie Briggs, Sellers and Associates, Inc; and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on July 8, 2021 was waived. On motion by Kelly Richard, seconded by Shelby Bernard and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Report:

- Shoot's Road: Awarded bid to R J Broussard for \$23,730. Will check on status.
- American Rescue Act Grant: Will require a local match (25%). If VPPJ does not dedicated money towards the water sector, do you want to continue with request for grant money? Discussion followed. Decision to submit all requests at this time.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid for July 2021.
- Amended Second Quarter Income and Expenses to Budget.
- Presented Past Due Account.
- Disconnected meters.
- Meters installed.
- F & R A/C: Replaced insulation on duct work on July 23 and 24. The quote to come on a Saturday was an extra \$400. Approved by Clint Dugas.
- Office Furniture: Received a quote from General Office with Louisiana State Contract thru HON Furniture for office furniture. We would pay HON Furniture. Eight to nine week delivery. General Office would setup.

“This institution is an equal opportunity provider and employer.”



- BCBS: renewal coming up in October. Discussion followed. Check policies thru Digital One (This is who NVWW uses for BCBS).
- Need to open three new accounts at Gulf Coast Bank for LDH Loan Reserves.
- Bayou Fencing and Supply: Estimate to repair fence and gate for \$1,730.00. Estimated actual time and materials will be invoiced.
- VPPJ: Received letter from VPPJ. They denied the reimbursement of \$796.50 to Southeast Water for repair to test site on Rice Cove Road and Bares Road. Discussion followed.

On motion by Sandy Richard, seconded by Susan Wilhelm and carried to pay the July 2021 bills as presented. Kelly Richard abstained.

On motion by Susan Wilhelm, seconded by Shelby Bernard and carried to accept the Amended Budget with Income and Expenses for the second quarter.

On motion by Kelly Richard, seconded by Byron Perry and carried to order office furniture thru state contract with HON Furniture for \$3,237.14.

On motion by Byron Perry, seconded by Sandy Richard to have Bayou Fencing and Supply to repair fence and gate for estimated \$1,730.

Shane Stelly presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Problem of customers destroying meter lids. Discussion followed. Get prices together and present at next meeting.

On motion by Kelly Richard, seconded by Byron Perry and carried to go into Executive Session.

On motion by Kelly Richard, seconded by Byron Perry and carried to adjourn the Executive Session.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:45 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

