

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
AUGUST 8, 2024

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, August 8, 2024, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; and Susan Wilhelm, Commissioner.

Absent: Roland Brailey, Commissioner.

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager

Guests: Stephanie Briggs, Engineer, Sellers & Associates, Inc: and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on July 16, 2024, was waived. On motion by Shelby Bernard, seconded by Sandy Richard, and carried, the Minutes were approved as distributed.

Stephanie Briggs, Engineer, presented the Engineers Report:

- Submitted Water Sector Program plans to the state.
- Waiting for approval from the state to advertise for bids.

Susan Lemaire presented the business reports:

- Presented bills to be paid and auto drafted expenses for July 2024.
- Presented Water Sector Program expenses to be paid.
- Disconnected meters.
- Meters installed.
- Second Quarter Budget to Actual Income and Expenses.
- Letter from Garrick Andrus with Imperial Manufacturing. Discussion followed.
- Discussion concerning putting a meter on someone else's property. It is required that the customer who will be using the water get with an attorney to get a Utility Easement written up, executed and recorded that includes the language that the consumer of the water and Southeast Water will at any time have access to the water line for any and all repairs. It is also transferred to any property owner should either property be sold.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the July 2024 bills and the Water Sector expenses as presented and approve the auto drafted bills and online payments.



On motion by Susan Wilhelm, seconded by Sandy Richard, and carried to amend the Second Quarter Budget to Actual Expenses and Income.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal.
- LRWA came and performed flow tests on the filters, softeners, and well. They will return to re-check. There was an issue with their meter.
- Met with Engineers (Stephanie and Nick) concerning electrical WSP plans. Plans to replace our current generator (200 KW) with a 400 to 500 KW generator.
- Audubon Mobile Home Park: Kim Touchet, Engineer, inquired about an approval letter for OPH/DHH. Their intent is to own, operate, and maintain the water distribution infrastructure. They need to verify sufficient capacity to meet demand. The information was forwarded to Stephanie with Sellers and Associates. They will need to modify the plans before acceptance.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:05 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

