

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, SPECIAL MEETING
DECEMBER 30, 2024**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a special meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Monday, December 30, 2024, at 5:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice-Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; and Susan Wilhelm, Commissioner; Roland Brailey, Commissioner.

Absent: None.

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager.

Guest: Stephanie Briggs, Engineer, Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman to discuss Procurement Procedures relative to Federal Programs.

Stephanie Briggs presented the acceptable Procurement Procedures Relative to Federal Funds. Accepting these procedures would allow Southeast Water to purchase a new generator through the Water Sector Program without opening bids. It would require three quotes to be submitted. Discussion followed.

On motion by Shelby Bernard, seconded by Sandy Richard, and carried, to accept the Procurement Procedures Relative to Federal Programs for Southeast Water as presented by Stephanie Briggs and authorize Kelly Richard to sign Resolution Adopting Procurement Procedures Relative to Federal Programs.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to send a request to the Vermilion Parish Police Jury to reduce the Board Members for Southeast Water from six members to five members.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:15 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

