

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
FEBRUARY 13, 2025

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, February 13, 2025, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; and Roland Brailey, Commissioner.

Absent: Shelby Bernard, Vice Chairman; and Susan Wilhelm, Commissioner.

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager.

Guest: Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on January 9, 2025, was waived. On motion by Sandy Richard, seconded by Kelly Richard, and carried, the Minutes were approved as distributed.

The reading of the Minutes of the Board of Directors on January 27, 2025, was waived. On motion by Sandy Richard, seconded by Kelly Richard, and carried, the Minutes were approved as distributed.

Susan Lemaire presented the business reports:

- Presented bills to be paid, WSP bills, and auto drafted expenses for January 2025.
- Disconnected meters.
- Meters installed.
- Louisiana Compliance Questionnaire.
- Fourth Quarter Amended Budget compared to actual Income and Expenses.
- Water Sector Program Loan payments due. Gulf Coast Bank \$73,440.00 and LPFA \$39,730.00. Transfer funds from Sinking Fund.

On motion by Kelly Richard, seconded by Sandy Richard, and carried, to pay the January 2025 bills and the Water Sector Program expenses as presented and approve the auto drafted bills and online payments.

On motion by Sandy Richard, seconded by Roland Brailey, and carried to authorize Clint Dugas and Kelly Richard to sign the Louisiana Compliance Questionnaire.

On motion by Kelly Richard, seconded by Sandy Richard, and carried to approve the Amended Fourth Quarter Budget compared to actual Income and Expenses.

On motion by Kelly Richard, seconded by Sandy Richard, and carried to transfer money from the Sinking Fund and to pay the notes due for the Water Sector Loan to Gulf Coast Bank and LPFA.

On motion by Kelly Richard, seconded by Roland Brailey, and carried to pay Tony Richard \$35.00 per hour with a minimum of three hours per day for stand-by pay anytime James Brasseaux is out of town.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal.
- Plant Problems: Meter issues are increasing. We should have a meeting with Jeremy Greer, Master Meter, next week.

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- Water Sector Program:
 - Generator Update: Waiting on OCD approval.
 - Spirit Road Extension: Contract sent out today. No information on the project start date yet.
- Truck: Ryan’s truck is a 2019 Ford with over 100,000 miles. Will start looking into replacing it.
- Generator Rental: Costs to date are about \$25,000 on rental with installation.

The Bids for Contract A (Water Treatment Plant Improvements) for the Water Sector Program is scheduled to be opened on Thursday, February 20, 2025, at 11:00 A.M. A Special Meeting is scheduled for Monday, February 24, 2025, at 4:30 P.M.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Roland Brailey, and carried to adjourn the meeting at 4:55 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

