

**SOUTHEAST WATERWORKS DISTRICT NO. 2  
VERMILION PARISH, LOUISIANA  
BOARD OF COMMISSIONERS, REGULAR MEETING  
JANUARY 9, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, January 9, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; and Byron Perry, Commissioner.

Absent: Susan Wilhelm, Commissioner.

Personnel: Tony Richard, Plant Superintendent; Jeremy Touchet, Operator; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer; and Ronnie Melebeck, Attorney

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on December 12, 2019 was waived. On motion by Kelly Richard, seconded by Shelby Bernard and carried, the minutes were approved as distributed with the amendment of the Board going into Executive Session.

The reading of the Minutes of the Board of Directors on December 19, 2019 was waived. On motion by Kelly Richard, seconded by Byron Perry and carried, the minutes were approved as distributed.

Stephanie Briggs, engineer with Sellers and Associates, Inc. presented the Engineer's Report.

- LDH has received and approved the paperwork for payment of the motor and pumps that were replaced.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented the Four Quarter Budget compared to Actual Expenses and Income.
- Presented bills to be paid.
- Presented Past Due Accounts and Disconnected Accounts.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to adjust the Fourth Quarter Budget.

On motion by Shelby Bernard, seconded by Byron Perry, and carried, to pay all bills accrued to date as presented.



Tony Richard presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Getting quotes to repair three 6-inch Clow wedge gate valves and repair on #1 high service pump check valve.
- Started replacing plant lights with LED lights.
- Blasting and painting contractor started working on January 9, 2020. They have until February 29, 2020 to finish project.
- Need to set Scott Ramke up for 32 hour water class. Classes are scheduled in Kinder from April 20 to April 23. Testing will take place on April 24. Cost has been calculated in 2020 Budget.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Shelby Bernard, and carried, to adjourn the meeting at 4:35 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

