

**SOUTHEAST WATERWORKS DISTRICT NO. 2**  
**VERMILION PARISH, LOUISIANA**  
**BOARD OF COMMISSIONERS, REGULAR MEETING**  
**JULY 13, 2023**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, July 13, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner; Susan Wilhelm, Commissioner; and Sandy Richard, Commissioner.

Absent: Shelby Bernard, Vice Chairman.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

The meeting to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on June 15, 2023, was waived. On motion by Byron Perry, seconded by Sandy Richard, and carried, the minutes were approved as distributed.

Susan Lemaire presented the business reports.

- Presented bills to be paid for June 2023.
- Disconnected meters.
- Meters installed.
- Second Quarter actual Income and Expenses compared to Budget.
- Blue Cross Blue Shield renewal for October 2023. Discussion on premium and policy changes.

On motion by Clint Dugas, seconded by Sandy Richard, and carried to pay the June 2023 bills as presented and approve the auto drafted bills and online payments. Kelly Richard abstained.

On motion by Sandy Richard, seconded by Kelly Richard, and carried to amend the Second Quarter Budget.

On motion by Byron Perry, seconded by Sandy Richard, and carried to renew the Blue Cross Blue Shield Policy as quoted.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. A lot more water is being used.
- Found a disconnected service with the lock removed and service restored. Damage to the lid and lock plate. A \$250 fine was charged to the account.
- James will be at the LRWA annual conference the week of July 17<sup>th</sup>. Tony Richard will cover as Certified Operator.

“This institution is an equal opportunity provider and employer.”



- Sanitary Survey was conducted on Tuesday. No problems were reported. Fixed overflow screens.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Sandy Richard, and carried, to adjourn the meeting at 4:45 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

