

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
MARCH 12, 2020

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, March 12, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; and Susan Wilhelm, Commissioner;

Absent: Shelby Bernard, Vice Chairman; and Byron Perry, Commissioner.

Personnel: Jeremy Touchet, Operator; Scott Ramke, Operator in Training; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer; and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on February 13, 2020 was waived. On motion by Kelly Richard, seconded by Sandy Richard and carried, the minutes were approved as distributed.

Stephanie Briggs, engineer with Sellers and Associates, Inc. presented the Engineer's Report.

- Concerning the LDH Loan: There are an additional engineering fees of \$6,000 and the remaining engineering fees of \$16,900 that have been submitted to LDH.
- The CWEF Grant for 2018/2019: SE Water's share will be \$4,400.

On motion by Sandy Richard, seconded by Susan Wilhelm and carried, to pay Sellers and Associates, Inc the engineering fees of \$6,000 once LDH approves.

On motion by Susan Wilhelm, seconded by Sandy Richard and carried, to pay Sellers and Associates, Inc the engineering fees of \$16,900 once LDH approves.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid.
- Presented Past Due Accounts and Disconnected Accounts.
- Presented the Disaster Recovery Policy for approval.



On motion by Kelly Richard, seconded by Susan Wilhelm, and carried, to pay all bills accrued to date as presented.

On motion by Susan Wilhelm, seconded by Sandy Richard, and carried, to adopt the Disaster Recovery Policy.

Jeremy Touchet presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Repairs to the three 6 inch wedge valves and 8 inch check valve has been completed by Louisiana Safety Systems. They found two more bad valves in the process. We will repair at a later date. When repair takes place, we will have to be on the City of Abbeville's water.
- CWEF Grant: would like to be used for a ten inch isolation valve at the end of Jacquelyn and a four inch isolation valve on South Henry.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Sandra Richard, and carried, to adjourn the meeting at 4:40 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

