

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
MAY 12, 2022

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, May 12, 2022, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Shelby Bernard, Commissioner; Sandy Richard, Commissioner; and Susan Wilhelm, Commissioner.

Absent: Byron Perry, Vice Chairman.

Personnel: Susan Lemaire.

Also Present: Stephanie Briggs, Engineer with Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on April 14, 2022 was waived. On motion by Shelby Bernard, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Reports:

- LA Water Sector Program: Started process with LDH to increase chance of acceptance in Round 2. Need to authorize Clint Dugas to sign new contract for Water Sector Program Application. Discussion: Would like to add Spirit Road to application. Sellers will do testing on raw water in this area.
- CWF Grant: 2021/2022 is open for application. Allotment for SE is \$6,800.
- Pollution Discharge Permit was submitted.

On motion by Shelby Bernard, seconded by Susan Wilhelm and carried to authorize Clint Dugas to sign new contract with Sellers and Associates, Inc for Water Sector Program. Kelly Richard abstained.

On motion by Susan Wilhelm, seconded by Sandy Richard, and carried to add Spirit Road to Water Sector Program application and have Sellers and Associates, Inc to perform water testing on raw water in the area. Kelly Richard abstained.

Susan Lemaire presented the business reports.

- Presented bills to be paid for April 2022.
- Disconnected meters.

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- Meters installed.
- Amended First Quarter Expenses and Income Report.
- Advertise for Fiscal Agent.
- S & L Services, LLC has a price increase for meter installations due to supplier price increase.
- Flushing on weekends. Discussion of customers calling to have operators flush on weekends. The policy is for the customer to call the office during operating hours and request for line to be flushed. It needs to be documented who called and reason.

On motion by Sandy Richard, seconded by Kelly Richard, and carried to pay the April 2022 bills as presented

On motion by Kelly Richard, seconded by Susan Wilhelm, and carried to authorize Ronnie Melebeck to advertise for the Fiscal Agent.

On motion by Sandy Richard, seconded by Shelby Bernard, and carried to accept the Amended First Quarter Expenses and Income Report to Budget.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to accept the new installation prices from S & L Services, LLC.

Susan Lemaire presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All normal
- Well #1-still waiting to hear back from Griner Drilling.
- Tank Inspections: Not on schedule as of now. Extra \$350 per tank for a written report. Estimated total of \$5,718.00.
- New CWF Grant is being worked on by Sellers and Associates, Inc. Request to purchase a chlorine analyzer for the MRT sample point. It would allow us to monitor the MRT site remotely. And when area is inaccessible. Estimated cost is \$13,000.00. The difference between the cost and Grant would be \$6,200.00. Alternative request would be more auto flushers or to upgrade existing auto flushers.
- Consumer Confidence Report (CCR): Has been added to website and a message with the direct URL was posted on bills. Customers can call office for a copy.
- Ryan Pommier completed 32 hour training and Certification testing. Ryan passed all three Certification test. Discussion about when he technically becomes a Class One Operator. As per Tony, once he completes one year of employment, he is then a Class One Operator. Board granted a \$1.00 per hour raise once he makes Operator 1 (on one year anniversary).
- James Brasseaux completed the first California Manual. Will order second manual. Would like to attend Annual Conference in Lake Charles from July 19th to 21st for the 24 hour technical class. This technical class plus the two California manuals should give him all the points for the Class 3 Operator Licenses to be issued.

On motion by Sandy Richard, seconded by Susan Wilhelm, and carried to get Midco Diving to inspect, clean the water tanks, and get reports for approximately \$5,718 total.



On motion by Shelby Bernard, seconded by Sandy Richard, and carried to apply for a Blue Tooth Chlorine Analyzer for the 2021/2022 CWEF Grant. The balance will come from the O & M account.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:20 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

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