

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
MAY 9, 2024

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, May 9, 2024, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; Sandy Richard, Commissioner; and Roland Brailey, Commissioner.

Absent: None.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Stephanie Briggs, Sellers & Associates.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on April 11, 2024, was waived. On motion by Shelby Bernard, seconded by Sandy Richard, and carried, the Minutes were approved as distributed.

Stephanie Briggs, Sellers and Associates, presented the Engineer's Report. They are working on the Water Sector Program packet. It is due on July 20, 2024. They are in the process of getting easements for the Spirit Road Project. Spoke to David Crain and he would like to move the water line on the fore slope. Need a Change Order for the Water Sector Program to eliminate the chlorine booster.

On Motion by Shelby Bernard, seconded by Susan Wilhelm, and carried, to authorize Clint Dugas to sign the Change Order eliminating the Chlorine Booster from the Water Sector Project.

Susan Lemaire presented the business reports:

- Presented bills to be paid and auto drafted expenses for April 2024.
- Disconnected meters.
- Meters installed.
- Amended First Quarter Budget compared to Actual Income and Expenses.
- Fiscal Agent Advertisement
- Water Sector Program checking account needs to be opened in a non-interest-bearing account.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the April 2024 bills as presented and approve the auto drafted bills and online payments.

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On motion by Sandy Richard, seconded by Shelby Bernard, and carried to accept the Amended First Quarter Actual Income and Expenses to the Budget.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried to authorize Ronnie Melebeck to advertise for Fiscal Agent.

On motion by Susan Wilhelm, seconded by Sandy Richard to approve the opening of a non-interest-bearing account at Gulf Coast Bank for the Water Sector Program and authorizing Clint Dugas, Shelby Bernard, and Kelly Richard to be authorized signers.

On motion by Kelly Richard, seconded by Shelby Bernard to authorize Susan Lemaire to pay approved invoices for the Water Sector Program through Gulf Coast Bank's Bill Pay if necessary.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal with the exception of the hardness. Investigation is ongoing.
- Water Grade: Received 100% A Grading. Posted to SE Water's website.
- CCR: Received and posted to SE Water's website. Will be putting language on bills being sent out at the end of May.
- James will be attending the annual conference in July for a 24-hour technical course. Nominated for Operator of the Year.
- S & L Services will have a price increase June 1, 2024

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Susan Wilhelm, and carried, to adjourn the meeting at 5:05 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

