

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
NOVEMBER 10, 2021**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Wednesday, November 10, 2021, at 4:00 p.m.

Present: Clint Dugas, Chairman; Byron Perry, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Shelby Bernard, Commissioner.

Absent: Sandy Richard, Commissioner.

Personnel: Susan Lemaire and Shane Stelly

Also Present: Stephanie Briggs, Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on October 14, 2021 was waived. On motion by Byron Perry, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineers Report:

- Shoots Road Extension:
 - Construction is 100% complete. Recommend approval of PPE#2 in the amount of \$2,195.20.
- Water Sector Program Application:
 - Application Submitted.
 - December 10, 2021- Scores for applications will be released to Commission.
 - Currently agreed for SE Water to contribute \$425,500 for six points. If SE Water increases local commitment by \$122,100 (total \$548,600) that would increase points to twelve.
 - Clint Dugas to sign Engineer Agreement for fees.

On Motion by Susan Wilhelm, seconded by Byron Perry and carried to pay the PPE#2 in the amount of \$2,195.20 to RJ Broussard Contractors and authorize Clint Dugas to sign the PPE#2.

On motion by Byron Perry, seconded by Susan Wilhelm and carried to authorize Clint Dugas to sign the Engineers Agreement for the Water Sector Program. Kelly Richard abstained.

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On motion by Susan Wilhelm, seconded by Byron Perry and carried to match VPPJ Funds by 51.0% (estimated \$548,600) for Water Sector Program. Kelly abstained.

Susan Lemaire presented the business reports.

- Presented bills to be paid for October 2021.
- Presented Past Due Account.
- Disconnected meters.
- Meters installed.
- Presented the Amended Third Quarter Actual Income and Expenses to Budgeted Income and Expenses Report.
- Presented the Proposed 2022 Budget for USDA.

On motion by Kelly Richard, seconded by Shelby Bernard and carried to pay the October 2021 bills as presented.

On motion by Kelly Richard, seconded by Susan Wilhelm and carried to accept the amended Third Quarter Budget and Actual Income and Expenses Report.

On motion by Byron Perry, seconded by Shelby Bernard and carried to accept the 2022 Budget as presented.

On motion by Susan Wilhelm, seconded by Shelby Bernard and carried to authorize Clint Dugas and Kelly Richard to sign the USDA 2022 Budget.

Shane Stelly presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- There was a problem with air in line thru hydro tank. It caused the water to be milky/cloudy looking. It has no effect on the quality of water. The problem will resolve on its own as it goes through the water system.
- Andy Toups came work on the pump issues. Problem has been settled.
- Well #1 is having check valve problems. Griner Drilling quoted \$9,750 to change check valve at the bottom of well.
- Dryer on compressor needs to be replaced. Quote of \$1,200 from Compressed Air Systems.
- KDM came perform our bi-annual inspection on generator. The following items are recommended to be changed: fuel gauge, batter jumper, and two batteries. Quote for \$708.45 for maintenance to be done.
- Customer on Bethany Rd filled a pool and had rusty water. They would like to know if we would discount their bill. Discussion followed. With vacuuming, chemicals, and normal operations, the water will clear out. We cannot discount any water bills as per the Louisiana Legislative Auditor.
- Discussion about problem acquiring salt. We contacted Midwest Salt and Univar which will get the salt through Morton Salt in Weeks Island for approximately \$4,000 per load.

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On motion by Kelly Richard, seconded by Susan Wilhelm and carried to get Griner Drilling to do emergency repair on Well #1 check valve for \$9,750. To be paid through the Short Lived Assets account.

On motion by Susan Wilhelm, seconded by Shelby Bernard and carried to repair dryer on air compressor for \$1,200.00. To be paid through the Short Lived Assets account.

On motion by Shelby Bernard, seconded by Susan Wilhelm and carried to get KDM to do recommended maintenance to generator. To be paid through the Short Lived Account.

On motion by Kelly Richard, seconded by Byron Perry and carried to purchase salt from Midwest Salt.

On motion by Kelly Richard, seconded by Byron Perry and carried to go into Executive Session.

On motion by Shelby Bernard, seconded by Byron Perry and carried to adjourn the Executive Session.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Kelly Richard, and carried, to adjourn the meeting at 5:20 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

