

**SOUTHEAST WATERWORKS DISTRICT NO. 2  
VERMILION PARISH, LOUISIANA  
BOARD OF COMMISSIONERS, REGULAR MEETING  
NOVEMBER 12, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, November 12, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Sandy Richard, Commissioner; Byron Perry, Commissioner and Susan Wilhelm, Commissioner.

Absent: None.

Personnel: Jeremy Touchet, Operator; Scott Ramke, Operator in Training; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Jodi Choate for Dorothy Pere; Teri and Jimmy Delino; and Jeremy Greer, Lafayette Winwater, Product Specialist.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on October 8, 2020 was waived. On motion by Byron Perry, seconded by Susan Wilhelm and carried, the minutes were approved as distributed.

Jodi Choate, representing Dorothy Pere, presented her case to the Board. Ms. Pere had a leak and acquired a high bill. Ms. Choate requested that her mother's bill be reduced and it was explained to her that as per the Attorney General, we cannot forgive or reduce balances. A deferred payment plan was put into place for payment.

Teri and Jimmy Delino presented their case to the Board. They had a high water bill which they said was due to the tidal surge during Hurricane Laura. Jeremy Greer, Product Specialist with Lafayette Winwater, explained that a tidal surge could not have caused the meter to show high usage.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid.
- Presented Past Due Account.
- Amended Third Quarter Budget, Expenses and Income Report.
- Presented Proposed 2021 Budget.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried, to pay all bills accrued to date as presented.

On motion by Kelly Richard, seconded by Bryon Perry, and carried, to approve the Amended Third Quarter Budget, Expenses, and Income Report.

On motion by Susan Wilhelm, seconded by Shelby Bernard, to accept the 2021 Budget as presented and authorize Clint Dugas and Kelly Richard to sign forms necessary to send to USDA.

Jeremy Touchet presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Meter Installations.
- Boil Advisory on November 7, 2020. There was a leak at the corner of Jacquelyn and South State Street. S & L Services came out and repaired leak. Boil Advisory was lifted on November 10, 2020.
- DEQ did an inspection on Tuesday, November 10, 2020. It is required to have a retaining wall around the salt tank and the diesel tank. Stephanie Briggs with Sellers and Associates is checking to see if the retaining wall is still required around the diesel tank being it is a double walled tank.
- The check valve on Service Pump #1 needs to be changed out soon. Estimates will be requested.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:35 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman