

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
OCTOBER 10, 2024**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, October 10, 2024, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Roland Brailey, Commissioner.

Absent: Shelby Bernard, Vice Chairman; and Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager.

Guests: Julie Daigle, Water Sector Technician, Louisiana Rural Water Association; Stephanie Briggs, Engineer, Sellers & Associates, Inc; and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on September 19, 2024, was waived. On motion by Roland Brailey, seconded by Susan Wilhelm, and carried, the Minutes were approved as distributed.

Julie Daigle, LRWA Water Sector Technician, presented the Water Rate Study required by the Water Sector Program. She explained that the standard sustainability is currently at 15% (WSP, USDA, and LDH). Currently, Southeast Water is at 10% Sustainability with the projected 2024 last quarter figures for income and expenses. To comply with the WSP requirements, the water rates need to be increased. She presented different scenarios with the rate increase. Discussions followed.

On motion by Kelly Richard, seconded by Susan Wilhelm, and carried, the following was approved for the new water rates effective with the bill due January 10, 2025. (water used from approximately November 15, 2024 to December 15, 2024) and to authorize Kelly Richard to sign Resolution Revising Water User Rates.

- **RESIDENTIAL WATER RATES**

- First 2,000 (0 - 2000) Gallons..... \$18.50
 - After 1st 2,000 Gallons; Per 1,000 Gallons \$ 7.25

- **COMMERCIAL WATER RATES**

- First 5,000 (0 – 5,000) Gallons \$53.50
 - After 1st 5,000 Gallons; Per 1,000 Gallons \$ 9.25

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Stephanie Briggs presented the Engineer's Report: Received authorization to advertise for bids for the road extension on Spirit Drive. The bid date will be December 5, 2024 and the Board will accept the bid at the December 12th meeting.

On motion by Susan Wilhelm, seconded by Kelly Richard, and carried, to advertise for bids on the line extension on Spirit Drive.

Susan Lemaire presented the business reports:

- Presented bills to be paid and auto drafted expenses for September 2024.
- Presented Water Sector Program expenses to be paid.
- Disconnected meters.
- Meters installed.
- Third Quarter Actual Income and Expenses compared to Budget.
- Rental Security Deposit amount. Julie Daigle recommended raising the Security Deposit amount because most residents leave the water district with a balance due after the refund of the \$100.00 Security Deposit has been applied. Discussion followed.

On motion by Kelly Richard, seconded by Susan Wilhelm, and carried, to pay the September 2024 bills and the Water Sector expenses as presented and approve the auto drafted bills and online payments.

On motion by Susan Wilhelm, seconded by Roland Brailey, and carried to amend the Third Quarter Income and Expenses compared to the Budget.

On motion by Roland Brailey, seconded by Susan Wilhelm, and carried, to increase the Rental Security Deposit to \$200 effective immediately.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal.
- Plant: Still waiting on the new meter for Well #2. Will need to sample well before use.
- Lead Service Line Inventory (EPA): Deadline to submit is 10/16/24 through LDH portal. No lead service lines found in our district. A notice will be sent out through our website for customers to contact us with any information about current or previously installed lead plumbing for us to investigate further.
- Discussion with a few rental property owners about what their responsibility is concerning water service.

There being no further business to come before the Meeting Body, a motion by Kelly Richard, seconded by Susan Wilhelm, and carried, to adjourn the meeting at 6:05 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

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