

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
OCTOBER 12, 2023

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, October 12, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Sandy Richard, Commissioner.

Absent: Roland Brailey, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Hardy Andrews, Bond Commission Attorney, Foley and Judell, LLP; Stephanie Briggs, Engineer with Sellers and Associates; and Ronnie Melebeck, Attorney.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on September 14, 2023, was waived. On motion by Kelly Richard, seconded by Susan Wilhelm, and carried, the Minutes were approved as distributed.

Hardy Andrews, Bond Commission Attorney, with Foley and Judell, LLP, advised the Board about the loan for the funds that Southeast Water needs to come up with for the Water Sector Program. The Resolution that was signed October 13, 2022, authorizing the Board to borrow up to \$1,530,000 is still in effect. USDA will need to sign a parity waiver which can take anywhere from 30 to 90 days. The Board needs to decide exactly how much to borrow. Discussion followed.

On motion by Kelly Richard, seconded by Sandy Richard, and carried, to borrow \$1,530,000 for Southeast Water's portion of the Water Sector Program.

Stephanie Briggs presented the Engineer's Report: For the Water Sector Program, documents need to be executed. Decisions need to be made on the scope of the improvements to be made with the WSP. Discussion followed. Possibility of upgrading the two water wells instead of digging a new well. A new storage tank will be needed.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried, to authorize Clint Dugas, Shelby Bernard, Kelly Richard, Susan Lemaire and James Brasseaux to sign the required documents for the Water Sector Program and Loan Application.



On motion by Susan Wilhelm, seconded by Sandy Richard, and carried, to revise the scope of the Water Sector Program to remove the chlorine booster station and new water well assuming the existing water wells can be upgraded. Kelly Richard abstained from the vote.

Susan Lemaire presented the business reports.

- Presented bills to be paid and auto drafted expenses for September 2023.
- Disconnected meters.
- Meters installed.
- Engagement Letter from Kolder, Slaven & Company, LLC for 2023 Audit and Statewide Agreed Upon Procedures.
- Third Quarter Budget compared to Actual Income and Expenses.
- Paying off the LDH Loan.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay the September 2023 bills as presented and approve the auto drafted bills and online payments. Kelly Richard abstained.

On motion by Shelby Bernard, seconded by Sandy Richard, and carried to authorize Clint Dugas to sign the Engagement Letter with Kolder, Slaven & Company, LLC for the 2023 Audit and Statewide Agreed Upon Procedures.

On motion by Shelby Bernard, seconded by Sandy Richard, and carried to amend the Budget in accordance with the actual Income and Expenses.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to pay off the LDH Loan December 1, 2023, using the LDH Reserve Accounts and the balance from the Capital Improvements Account.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report.
- Ryan Pommier passed the Operator 2 Certification on all three tests. Pay increase was discussed.
- James Brasseaux will be in Alexandria October 19 and 20 for training and certification tests.
- Boil Advisory in place. Brought water sample to LDH today. Hopefully will get results on Friday. Caused by Chlorine solenoid valve failure.
- Service pump valve problems closing hard. APT adjusted. Doing it again. Waiting on APT to service again.
- Repaired broken saddle on waterline on Trahan Street today.
- Water Sector Program:
 - Will need to build up land to grade for a new water well and ground storage tank. Not in original estimate. Both would be behind the plant.
 - Increase existing wells to 1,000 gpm. Switch to vertical shaft pumps. This should negate the line power issue from Entergy. Removal of sub monitors or adjustment of settings. No need to pull well pipe for motor issues.



- Remove high pressure tank and switch to variable frequency drive (VFD). May need to increase high service pump replacement from two units to all three (if not compatible with VFDs).
- New filter and softener. Will have to replace all controls for the plant to accommodate additions. New Media (MTM) for filters is no longer available. Synthetic green sand not compatible media with MTM. May have to replace most valves inside the plant. Butterfly valves are failing and aqua-matic valves are no longer available. May bring a need to redo or replace some plumbing.
- One larger brine tank instead of addition of second tank. Will need secondary containment for tank. Would need concrete pads with walls. Same location just a larger footprint.
- Brine dilution tank may not need to be expanded.
- New generator-no changes discussed.
- Spirit Road line extension-no changes discussed.
- New air compressor-smaller unit can be used if removing high pressure tank.
- Booster Station may need to be held off due to funds.
- Napoli-PFAS/PFOA settlement: Must get baseline testing of water sources from both wells. Eurofins Environmental Testing is a lab that negotiated to run tests at reduced pricing. The price per test is \$540. Two kits are needed. EPA testing comes from point of entry after treatments.

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried to authorize James Brasseaux to order the two kits to test water for PFAS/PFOA at \$540 each.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Sandy Richard, and carried, to adjourn the meeting at 5:35 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

