

**SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
OCTOBER 7, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Wednesday, October 7, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; and Sandy Richard, Commissioner

Absent: Byron Perry, Commissioner and Susan Wilhelm, Commissioner.

Personnel: Jeremy Touchet, Operator; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer and Ronnie Melebeck, Attorney

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on September 10, 2020 was waived. On motion by Shelby Bernard, seconded by Sandy Richard and carried, the minutes were approved as distributed.

Stephanie Briggs, engineer with Sellers and Associates, Inc spoke about the CWEF Grant that was awarded but not released.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid.
- Presented Past Due Account.
- Engagement Letter from Kolder, Slaven & Company, LLC.
- Third Quarter Budget, Expenses and Income Report.
- Hurricane Delta discussion.

On motion by Shelby Bernard, seconded by Sandy Richard, and carried, to pay all bills accrued to date as presented.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to approve Engagement Letter for 2020 Audit with Kolder, Slaven, & Company, LLC. Authorize Clint Dugas to sign Engagement Letter.



On motion by Shelby Bernard, seconded by Sandy Richard, to amend the Third Quarter Budget with the Expenses and Income.

On motion by Sandy Richard, seconded by Shelby Bernard, and carried, that there will be no late charges or disconnects for the month of October, 2020 due to the state of emergency for Hurricane Delta.

Jeremy Touchet presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Scott Ramke will be attending training thru LRWA the week of October 12, 2020.
- Southern Metal Builders completed job.
- Discussed situation of junk and trash over meter. Left note for customer. When we went read meters, the electronic meter would not read. It was decided that the Sheriff's Office would be called when meter is covered to read or disconnect as per policy.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Sandy Richard, and carried, to adjourn the meeting at 4:50 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

