

**SOUTHEAST WATERWORKS DISTRICT NO. 2**  
**VERMILION PARISH, LOUISIANA**  
**BOARD OF COMMISSIONERS, REGULAR MEETING**  
**SEPTEMBER 10, 2020**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, September 10, 2020, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; and Byron Perry, Commissioner.

Absent: Sandy Richard, Commissioner and Susan Wilhelm, Commissioner.

Personnel: Jeremy Touchet, Operator; Susan Lemaire, Office Manager; and Kim Lewis, Billing Clerk.

Also Present: Stephanie Briggs, Engineer and Ronnie Melebeck, Attorney

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on August 13, 2020 was waived. On motion by Shelby Bernard, seconded by Byron Perry and carried, the minutes were approved as distributed.

Stephanie Briggs, engineer with Sellers and Associates, Inc spoke about the CWEF Grant that was awarded but not released.

Susan Lemaire and Kim Lewis presented the business reports.

- Presented bills to be paid.
- Presented Past Due Account.
- The new Blue Cross Blue Shield health insurance premium was discussed.
- Request to change Policy from NSF Fees to Return Payment Fees. Returned Payment Fees Policy will cover all returned payments and not just NSF checks.
- Discussion of resuming late charges and disconnects from Hurricane Laura.

On motion by Byron Perry, seconded by Shelby Bernard, and carried, to pay all bills accrued to date as presented.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to change the NSF Fee Policy to Returned Payment Fee Policy.



On motion by Kelly Richard, seconded by Byron Perry, to accept the new Blue Cross Blue Shield policy as discussed.

Jeremy Touchet presented the Manager's Report:

- Presented the Plant Report and Auto Flushers Report.
- Update on CWEF Grant reimbursement from Sellers and Associates.
- Update on 2020 F-250 from Courtesy Ford. Truck should be arriving in roughly two weeks.

There being no further business to come before the Meeting Body, a motion by Byron Perry, seconded by Shelby Bernard, and carried, to adjourn the meeting at 4:30 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

