

SOUTHEAST WATERWORKS DISTRICT NO. 2
VERMILION PARISH, LOUISIANA
BOARD OF COMMISSIONERS, REGULAR MEETING
SEPTEMBER 11, 2025

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday September 11, 2025, at 4:00 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Roland Brailey, Commissioner.

Absent: Ricky Cormier, Commissioner

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager.

Guests: Todd Vincent, Engineer, Sellers & Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors of August 14, 2025, was waived. On motion by Kelly Richard, seconded by Shelby Bernard, and carried, the Minutes were approved as distributed.

Todd Vincent presented the Engineering Report:

- Contract A-Water Treatment Plant Improvements: Reviewing submittals from contractor.
Ground Storage Tank Area work has begun. Test piles for tank have been completed and design is being reviewed by our office.
Recommend Approval of PPE#1-Frisco amount \$84,166.44
- Contract B-Road Improvements: No update given
- Contract C-Generator: Received contractor's clear lien certificate and final retainage payment of \$19,500 has been released

On motion of Shelby Bernard, seconded by Susan Wilhelm, and carried by all, approval of PPE#1 in the amount of \$84,166.44.

Susan Lemaire presented the business reports:

- Presented bills to be paid and auto drafted expenses for August 2025.
- Disconnected meters.
- Meters installed.
- Blue Cross Blue Shield updated premiums

On motion by Shelby Bernard, seconded by Susan Wilhelm, and carried, Kelly Richard abstained, to pay the August 2025 bills and the Water Sector Program bills as presented and approve the auto drafted bills and online payments.

On motion by Shelby Bernard, second by Susan Wilhelm, and carried to amend the water districts portion of Blue Cross Blue Shield health insurance premiums to \$2,784.07.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. All are normal.
- Plant: Waiting for APT to work on a few valves.
Lead and Copper Samples have been shipped to lab.
Sanitary Survey Conducted 8/26/25, only deficiency cited were signs of corrosion on the roof of GST 1 & 2 Advised to coat or install cathodic protection.

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- Employee Info: Started insurance claim on 2020 F250 – deductible waived due to three year claim free, adjuster inspected vehicle 9/10/25. Added Tony Richard back to auto insurance.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Shelby Bernard, and carried, to adjourn the meeting at 4:50 p.m.

Kelly Richard, Secretary

Clint F Dugas, Chairman

