

**SOUTHEAST WATERWORKS DISTRICT NO. 2**  
**VERMILION PARISH, LOUISIANA**  
**BOARD OF COMMISSIONERS, REGULAR MEETING**  
**SEPTEMBER 14, 2023**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a regular meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Thursday, September 14, 2023, at 4:00 p.m.

Present: Clint Dugas, Chairman; Kelly Richard, Secretary; Byron Perry, Commissioner; and Susan Wilhelm, Commissioner.

Absent: Shelby Bernard, Vice Chairman; and Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager and James Brasseaux, Plant Manager.

Guests: Stephanie Briggs, Engineer with Sellers and Associates; and Ronnie Melebeck, Attorney.

The meeting to order by Clint Dugas, Chairman.

The reading of the Minutes of the Board of Directors on August 16, 2023, was waived. On motion by Kelly Richard, seconded by Byron Perry, and carried, the minutes were approved as distributed.

Stephanie Briggs presented the Engineer's Report: For the Water Sector Program, Southeast Water's portion is \$1,510,073. If Southeast Water would like to apply for a loan through the Bond Commission, it would need to be approved at their November Bond Commission Meeting. Discussion followed. Will need a Resolution to be signed. Stephanie will contact the Bond Attorneys to come to the October Board Meeting to present to the Board.

Susan Lemaire presented the business reports.

- Presented bills to be paid for August 2023.
- No Disconnected meters due to State Emergency Burn Ban.
- Meters installed.

On motion by Kelly Richard, seconded by Susan Wilhelm, and carried to pay the August 2023 bills as presented and approve the auto drafted bills and online payments.

James Brasseaux presented the Plant Reports:

- Presented the Plant Report and Auto Flushers Report. Currently flushing more due to heat affecting the chlorine levels.
- Ryan Pommier will be attending a 32-hour training and Class 2 testing in Monroe September 17 to 22.
- James Brasseaux will be attending the Mini-Conference in October for the Lead Service Line Testing. Scheduled test for Treatment Class 4.



- Discussion on meter issues: Two-inch meters running backwards; ¾ inch meters going out (different reasons); need to schedule meeting with Winwater and Master Meter.
- Discuss Napoli Law Firm retainer for PFAS class action suit.

On motion by Kelly Richard, seconded by Byron Perry, and carried to authorize Clint Dugas to sign Retainer Agreement with Napoli Shkolnik, PLLC.

There being no further business to come before the Meeting Body, a motion by Susan Wilhelm, seconded by Byron Perry, and carried, to adjourn the meeting at 5:05 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

