

**SOUTHEAST WATERWORKS DISTRICT NO. 2  
VERMILION PARISH, LOUISIANA  
BOARD OF COMMISSIONERS, SPECIAL MEETING  
JANUARY 27, 2025**

The Southeast Waterworks District No. 2 Board of Commissioners of the Parish of Vermilion, State of Louisiana, met for a special meeting at its meeting place, the Conference Room of the Southeast Waterworks District No. 2 Building, 417 Trahan Street, Abbeville, Louisiana, Monday, January 27, 2025, at 4:30 p.m.

Present: Clint Dugas, Chairman; Shelby Bernard, Vice-Chairman; Kelly Richard, Secretary; Susan Wilhelm, Commissioner; and Roland Brailey, Commissioner.

Absent: Sandy Richard, Commissioner.

Personnel: Susan Lemaire, Office Manager; and James Brasseaux, Plant Manager.

Guest: Stephanie Briggs, Engineer, Sellers and Associates, Inc.

The meeting was called to order by Clint Dugas, Chairman to discuss the quotes for a 500 KW generator.

Stephanie Briggs presented the quotes received for the 500 KW generator through the Water Sector Program. Four quotes were submitted. The lowest quote was for \$195,000 from Capital Electric & Supply LLC in Abbeville with a Lead Time of 15 days after Notice to Proceed.

On motion by Kelly Richard, seconded by Shelby Bernard, and carried, to accept the low quote for the 500KW generator from Capital Electric & Supply LLC for \$195,000 contingent upon Water Sector Program funds being approved.

James Brasseaux, Plant Manager, gave a Blizzard/Severe Freeze Report of January 21, 2025:

- Higher Production and Distribution due to freezing weather.
- Boil Advisory called due to low pressure throughout the distribution. Turned in samples on Friday, January 24. State Lab quality control failed. All samples became invalid. Turned in samples on Monday, January 27. We should have results on January 28.
- Filter backwash and softener regeneration were suspended Monday night until Friday afternoon. This was to avoid wasting water from our already stressed system. Levels were back in the normal range Saturday.
- Generator: 949 gallons of diesel was purchased over five days. Generator ran for a total of 106.5 hours. The generator was needed to keep well running due to the imbalance in line power.
- Need emergency declaration for pay out of time worked. James worked 61 hours (3 overnight stays), and Shane worked 12 hours.

On motion by Susan Wilhelm, seconded by Shelby Bernard, and carried, to Declare an Emergency for the Freeze/Blizzard that occurred in January.

The Board commended the Operators for a job well done during the freeze. It is much appreciated.

There being no further business to come before the Meeting Body, a motion by Shelby Bernard, seconded by Susan Wilhelm, and carried, to adjourn the meeting at 5:20 p.m.

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Kelly Richard, Secretary

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Clint F Dugas, Chairman

